

Spanish Language Skills: Elementary Level

Award Type: Certificate of Accomplishment

The demand for on-the-job Spanish language skills has increased in the past few years. In California alone, Spanish is in high demand for careers in education, social work, law enforcement, the medical/dental/nursing professions, viticulture, agricultural sciences, global studies, business and many other careers where contact with the public is a must. Functional knowledge of elementary level Spanish assists people who would be using it for business, or in routine work, such as developing contacts, exchanging information, confirming meeting arrangements, and other administrative tasks typical of line supervisors, receptionists, clerical and/or administrative staff in direct contact with the public.

The graduate of the Certificate of Accomplishment in Spanish Language Skills: Elementary Level will:

- Reflect a set of language proficiency skills -- reading, writing, and speaking -- at the elementary level.
- Use and understand up to 1,000 of the most frequently encountered words and phrases.
- Develop and maintain functional linguistic skills in Spanish that are appropriate for this level.

Program Requirements

A total of 13-15 units is required for the certificate.

Course Number	Course Title	Units
SPAN 101	Elementary Spanish I	5.0
SPAN 102	Elementary Spanish II	5.0
SPAN 111	Intermediate Spanish Conversation	2.0
SPAN 189	Independent Projects in Spanish	1.0 - 3.0 units