

Transcripts

Allan Hancock has partnered with Parchment to accept transcript orders via the Internet on a secured site. You may order official academic transcripts anytime (day or night) online via the Parchment website at www.parchment.com.

This service allows you to check the status of your transcript order and will communicate with you via email about your order. Please print or save your Document ID number as this is required for verifying the status of your request.

Transcript Fees

- The first two are free only **if you choose the mailing option. (This does not include the rush request, those have additional fees.)**
- \$7 mail copy (regular service allow 7 business days for processing and mailing).
- \$7.60 electronic (some schools may default to electronic delivery)
- \$30 mail copy for rush delivery via FedEx (allow 3 business days for processing and mailing)

Allan Hancock College will not send transcripts, either to the student or to another institution, that excludes any part of the student's academic record under any circumstances.

Allan Hancock College will only provide transcripts of record for coursework completed at Allan Hancock College.